



MEMORANDUM OF AGREEMENT
between
KUNSAN NATIONAL UNIVERSITY,
Kunsan, Korea
and
POLITEKNIK PERKAPALAN NEGERI
SURABAYA,
Surabaya, Indonesia
for
DUAL DEGREE IN APPLIED BACHELOR
PROGRAMS



This **Memorandum of Agreement (MoA)** is drawn up and agreed upon to establish the cooperation between the Kunsan National University (hereinafter referred to as KNU), located at 558, Daehak-ro, Gunsan-si, Jeollabuk-do, Republic of Korea and the Politeknik Perkapalan Negeri Surabaya, (hereinafter referred to as PPNS) located in Jl. Teknik Kimia Kampus ITS Keputih Sukolilo . Surabaya, 60111 Indonesia in order to implement part of the activities outlined in the **Extension of Memorandum of Understanding (MoU)** between KNU and PPNS.

The **Kunsan National University(KNU)** is an international institute of higher learning. It was found in 1947. The Kunsan National University cover most major fields of study. Undergraduate colleges include those of the Humanities, Social Sciences, Natural Sciences, Engineering, Ocean Science and Engineering. As a university, Kunsan National University provides graduate training as well. In addition to the main Graduate School, Kunsan National University includes specialized graduate schools of Industry, Education, and Business and Public Administration.

The **Politeknik Perkapalan Negeri Surabaya (PPNS)** (English: SHIPS, Shipbuilding Institute of Polytechnic Surabaya,) is a public state university in Surabaya, East Java, Indonesia, focused in the higher education of science, engineering and technology. Occupying a part of large area totaling 180 hectares of ITS, Institut Teknologi Sepuluh Nopember main campus in Sukolilo, an area in the vicinity of East Surabaya, not only does PPNS provide advantages for both excellent scientific activities and pleasant natural life environment, but it also has a very friendly atmosphere and enormous community spirit.

ARTICLE I. OBJECTIVES

In furtherance of common interest in the expansion of higher education and research in engineering technology as well as in environment, resources and development. This agreement defines the framework for a dual degree applied bachelor program between KNU and PPNS.

The aim of such program is to make more accessible to students the benefits of an internationalized higher education by allowing them to experience the teaching and academic life at two institutions.

This program will promote KNU-PPNS cooperation, and will prepare trained professionals in specific fields who will be conferred the applied bachelor degree by PPNS and KNU.

ARTICLE II. PPNS-KNU Dual Applied Bachelor Degree Program

1. **Dual Degree.** Conceived to assist human resources development at the level of bachelor degree, students are conferred with two separate Applied Bachelor Degree each from both KNU and PPNS upon completing all academic requirements of the two institutions. Details on the course, the assessment systems, and the grades obtained are documented in two separate transcripts.

Under this program two schemes are provided.

Annex 1.1: The first scheme (for PPNS students):

The students will stay at PPNS for the first, second, third, and fourth semesters. The fifth, sixth, and seventh semesters, students will stay at KNU. The eighth semester, students may stay either at PPNS or KNU; depending on their research theme in consultation with PPNS and KNU Faculty. The student should pay the tuition fee in KNU for the fifth, sixth, seventh, and eighth semesters. At the fifth semester, KNU will provide the scholarship of 700,000 KRW and the dormitory fee of 1,000,000 KRW. However, the scholarship and the dormitory fee of the fifth semester can be changed by mutual consent based on KNU's budget availability. The requirement to get the scholarship and get the dual degree program is the Korean Language Proficiency of TOPIK Level 3. At the sixth, seventh, and eighth semesters the student will get the scholarship of 1,000,000 KRW if their GPA is more than 4.0, 700,000 KRW if GPA is from 3.5 to 3.99, and 500,000 KRW if GPA is from 3.0 to 3.49. If the student passes the Level 4 or more of TOPIK after entering KNU, the student will receive an additional scholarship, 150,000 KRW in case of the 4th level and 300,000 KRW in case of the 5th level. The students are allowed to get part time job to 20 hours per week if KNU do not provide scholarship for living allowance.

Annex 1.2: The second scheme (for KNU students):

KNU will send students under this program or any other program to PPNS. The students will stay at KNU for the first, second, third, and fourth semesters. The fifth, sixth, and seventh semesters, students will stay at PPNS. The eighth semester, students may stay either at PPNS or KNU; depending on their research theme in consultation with PPNS and KNU Faculty. The student should pay the tuition fee in PPNS for the fifth, sixth, seventh, and eighth semesters. The requirement to get the dual degree program is the English Language Proficiency of TOEFL 477. PPNS will provide the scholarship of IDR 3,000,000 per semester if GPA is from 3.5 to 4.00, and IDR 1,500,000 if GPA is from 3.0 to 3.49.

The participating students for the first or second scheme should discuss further regularly.

2. **Department, Schools and Fields of Study.** Course Curriculum, Syllabus and other related information and documents will be provided by both institutions upon request.

PPNS will offer:

1. Department of Shipbuilding,
 - a. Ship Design and Construction Study Program
 - b. Welding Engineering Study Program
 - c. Business Management
2. Department of Marine Engineering,
 - a. Marine Engineering Study Program
 - b. Piping Engineering Study Program
 - c. Design and Manufacture Study Program
 - d. Safety Engineering Study Program
 - e. Waste Treatment Engineering Study Program
3. Department of Marine Electrical.
 - a. Marine Electrical Engineering Study Program
 - b. Automation Engineering Study Program

KNU will offer:

1. College of Engineering

- a. Department of Naval Architecture
- b. Department of Nano and Chemical Engineering
- c. Department of Architecture and Building Engineering
- d. Department of Civil Engineering
- e. Department of Environment Engineering
- f. Department of Computer Information Engineering
- g. School of Mechanical and Automotive Engineering, Mechanical Design Major
- h. School of Mechanical and Automotive Engineering, Mechatronic Major
- i. School of Mechanical and Automotive Engineering, Automobile Engineering Major
- j. Department of Electrical Engineering
- k. Department of Electronic Engineering
- l. Department of Control, Robotic and System Engineering

- 2. College of Ocean Science and Engineering
 - a. Department of Marine Engineering
 - b. Department of Power System Engineering
 - c. Department of Maritime Police Science

- 3. College of Social Sciences
 - a. Department of Public Administration
 - b. Department of Social Welfare
 - c. Department of Economics
 - d. Department of International Trade
 - e. School of Business Administration
 - f. Department of Accounting
 - g. Department of Law
 - h. Department of Logistic

- 3. **Payment and schedule.** Participating students are required to pay tuition and registration either to PPNS and KNU according to which university they will stay.
- 4. **Credit Transfers.** Participating students for the first and the second scheme can transfer at most 72 credits to PPNS or KNU. No fees are required for the credit transfers.
- 5. **Degree.** Students need to fulfill the KNU requirements and PPNS requirements to obtain KNU and PPNS Applied Bachelor Degrees.
- 6. **Requirements for Admission.** KNU and PPNS will use its existing Admission Criteria and Prerequisites for admission.
- 7. KNU and PPNS will provide access to academic buildings, labs and student accommodation facilities of international standards to the students.
- 8. KNU and PPNS will provide all possible information or assistance available for the placement of graduating students through career development centers.
- 9. Notwithstanding the foregoing, each student shall be ultimately responsible for obtaining his/her visa, passport or other necessary documents and paying the same. None of the institutions party to

this MoA shall be liable to each other or to any student for his/her failure to obtain the necessary travel document or visa.

ARTICLE III: TUITION, FEES AND OTHER FINANCIAL MATTERS

For the first scheme:

1. Currency used should be in South Korea Won (KRW).
2. KNU total requirement for completing Bachelor Degree is 144 credits. A maximum of 72 credits can be transferred from PPNS to KNU, so PPNS students can take up to 72 credits to get Bachelor Degree from KNU. Number of credits transferred from PPNS to KNU and number of credits to be taken in KNU may vary depending on the courses taken at PPNS and courses to be taken in KNU.
3. The total tuition and fees to be paid to KNU by a candidate would be 2,300,000 KRW or about 1,770 USD per semester. KNU reserves the right to change its fee structure. However, for an individual student the fee structure will not change after s/he has enrolled.
4. Additionally, the students will have to pay for visa extension, medical insurance in Korea, and students union fee that amount to approximately 220,000 KRW
5. Students will bear the cost of accommodation, food, and other living expenses separately during their study at KNU/PPNS.
6. KNU will make arrangements for accommodation of students during their study at KNU (Annex 1.1 displays the cost structure of the dormitory rents at KNU).

For the second scheme:

1. Currency used should be in Indonesian Rupiah
2. PPNS total credit requirements for completing Bachelor Degree is 144 credits. A maximum of 72 credits can be transferred from KNU to PPNS, so KNU students can take up to 72 credits to get Bachelor Degree from PPNS. The students should be responsible to cover tuition fees for those credits.
3. The total tuition and fees to be paid to PPNS by a candidate would be IDR 7,000,000 per semester. In case of programs other than this program, PPNS will provide cost details and other supporting documents to KNU. PPNS reserves the right to change its fee structure. However, for an individual student the fee structure will not change after s/he has enrolled.
4. Students will bear the cost of accommodation, food, and other living expenses separately during their study at KNU/PPNS.
5. Additionally, the students will have to pay for visa extension, medical insurance in Indonesia, and student union fee that amount to approximately IDR 2,000,000
6. PPNS will make arrangements for accommodation of students during their study at PPNS (Annex

1.2 displays the cost structure of the dormitory rents at PPNS).

ARTICLE IV: DURATION< TERMINATION< AND AMENDMENT

1. This MoA will be effective from the date of signing by both parties up to a period of five (5) years, and may be subject to extensions by mutual consent of the parties in writing.
2. Either party may terminate this MoA by giving six (6) months advance notice in writing to the other party.
3. The provisions of this MoA may be amended at any time with the mutual consent of the Parties in writing. Amendment initiated by any party may take into affect only after submitting to the partner awritten notice of at least ninety (90) days.
4. The amendment, termination and expiration of this MoA will not affect the terms of activities ongoing at the time of notification of amendment, termination, and expiration unless otherwise agreed upon between the parties.

ARTICLE V: SPECIAL PROVISIONS

1. Both Parties shall do their utmost to ensure the smooth and efficient implementation of activities to be carried out under this Momorandum of Agreement.
2. This MoA shall be governed and construed under the laws of the Republic of Korea and the Republic of Indonesia depending upon where the activities take place.
3. The two parties will consult with each other and attempt to resolve diputes of misunderstandings that arise in the administration of this MoA of any subsequent associated agreement informally.
4. Each party, on acase basis, will consult and take approval from the other party when it has to use the logos and name of officialls of the others party in public relations and news materials.

ARTICLE V: CONTACT (DETAILS)

President
Kunsan National University

Kunsan National University
558 Daehak-ro, Gunsan-si 54150
Republic of KOREA
www.kunsan.ac.kr

Director
Politeknik Perkapalan Negeri Surabaya

Politeknik Perkapalan Negeri Surabaya
Jl. Teknik Kimia Kampus ITS Keputih Sukolilo –
Surabaya, INDONESIA
www.ppns.ac.id

This MoA is prepared in two identical copies. Each party holds one original copy duly signed by the president of KNU and the Director of PPNS.

<p>Kunsan National University</p> <p><i>Na Eui Gyun</i></p>  <p>Euigyun Na, Ph.D. President Date</p>	<p>Politeknik Perkapalan Negeri Surabaya</p>  <p><i>[Signature]</i></p> <p>Ir. Eko Julianto, M.Sc. MRINA Director Date</p>
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